

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2012**

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**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

DIRECTORS' REPORT

Your directors present their report on the College for the financial year ended 30 June 2012.

The names of the directors in office at any time during, or since the end of the year are:

Dr R Boyd
Dr R Ashby
Dr D Kasap
Dr L Gruner
Dr R Lawrence retired 11 October 2011
Dr A Johnson
Dr M Walsh
Dr W Hsueh retired 11 October 2011
Dr E Pedagogos
Prof G Frost appointed 11 October 2011
Dr A Mah appointed 11 October 2011 retired 27 April 2012
Prof J Braithwaite appointed 27 February 2012

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The profit of the College for the financial year after providing for income tax amounted to \$602,581.

No significant changes in the College's state of affairs occurred during the financial year.

The principal activities of the College during the financial year were Medical Administration Education.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the College, the results of those operations, or the state of affairs of the College in future financial years.

Likely developments in the operations of the College and the expected results of those operations in future financial years have not been included in this report as the inclusion of such information is likely to result in unreasonable prejudice to the College.

The College's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

In accordance with its Constitution, the College is prohibited from declaring any form of dividend in favour of its members.

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an auditor of the College.

During the financial year the College has paid premiums to insure the directors against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of a director of the College, other than conduct involving wilful breach of duty in relation to the College.

No person has applied for leave of Court to bring proceedings on behalf of the College or intervene in any proceedings to which the College is a party for the purpose of taking responsibility on behalf of the College for all or any part of those proceedings.

The College was not party to any such proceeding during the year.

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

DIRECTORS' REPORT

Directors Meetings and Attendance

Directors Meetings

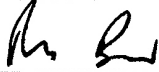
	Number eligible to attend	Number attended
Dr R Boyd	11	11
Dr R Ashby	11	11
Dr D Kasap	11	10
Dr L Gruner	11	10
Dr R Lawrence	3	2
Dr A Johnson	6	4
Dr M Walsh	6	4
Dr W Hsueh	3	1
Dr E Pedagogos	6	3
Prof G Frost	4	3
Dr A Mah	3	3
Prof J Braithwaite	2	2

Auditors' Independence Declaration

A copy of the auditors' independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 3.

Signed in accordance with a resolution of directors

Director:



Dr R Boyd

Director:



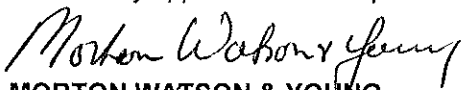
Dr D Kasap

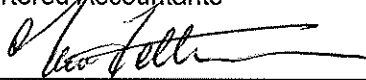
Dated this 3rd day of August 2012

**AUDITORS' INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE DIRECTORS OF
THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS**

We hereby declare, that to the best of our knowledge and belief, during the financial year ended 30 June 2012 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Name of Firm: 
MORTON WATSON & YOUNG
Chartered Accountants

Name of Partner: 

GRAEME A. HALLAM, F.C.A.

Address: 51 Robinson Street, Dandenong Vic 3175

Dated this 8th **day of** August 2012

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2012**

	Note	2012 \$	2011 \$
Revenue	2	9,941,873	1,828,690
		<u>9,941,873</u>	<u>1,828,690</u>
Administration expenses		(7,906,057)	(290,991)
Member services		(84,441)	(76,373)
Employment expenses	3	(1,092,914)	(627,537)
Conference, seminar & meeting expenses		(221,424)	(181,049)
Occupancy expenses		(31,597)	(12,067)
Profit before income tax	3	<u>605,440</u>	<u>640,673</u>
Income tax expense		-	-
Profit for the year		<u><u>605,440</u></u>	<u><u>640,673</u></u>
Other comprehensive income:			
Net gain (loss) on revaluation of financial assets		(2,859)	1,059
Profit attributable to members of the entity		<u>605,440</u>	<u>640,673</u>
Total comprehensive income attributable to members of the entity		<u><u>602,581</u></u>	<u><u>641,732</u></u>

The accompanying notes form part of these financial statements.

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2012**

	Note	2012 \$	2011 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	3,349,299	1,559,993
Trade and other receivables	5	5,565,658	6,955,958
Financial assets	6	<u>1,623,815</u>	<u>1,086,989</u>
TOTAL CURRENT ASSETS		<u>10,538,772</u>	<u>9,602,940</u>
NON-CURRENT ASSETS			
Property, plant and equipment	7	<u>776,765</u>	<u>779,932</u>
TOTAL NON-CURRENT ASSETS		<u>776,765</u>	<u>779,932</u>
TOTAL ASSETS		<u>11,315,537</u>	<u>10,382,872</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	8	872,560	757,219
Provisions	9	19,969	16,667
Other current liabilities	10	<u>7,194,741</u>	<u>6,983,300</u>
TOTAL CURRENT LIABILITIES		<u>8,087,270</u>	<u>7,757,186</u>
TOTAL LIABILITIES		<u>8,087,270</u>	<u>7,757,186</u>
NET ASSETS		<u>3,228,267</u>	<u>2,625,686</u>
EQUITY			
Special Funds	11	86,144	86,606
Retained earnings	12	<u>3,142,123</u>	<u>2,539,080</u>
TOTAL EQUITY		<u>3,228,267</u>	<u>2,625,686</u>

The accompanying notes form part of these financial statements.

**THE ROYAL AUSTRALASIAN COLLEGE
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**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2012**

Note	Retained earnings \$	Bernard Nicholson Prize Fund \$	Sir Raphael Cilento Oration Fund \$	NSW Administratio n Course & Education Fund \$	Western Australian Education Fund \$	Total \$
Balance at 1 July 2010	1,899,303	26,425	9,800	23,321	25,105	1,983,954
Transfer from (to) Retained Funds						
11		(1,538)	588	1,399	1,506	1,955
Profit attributable to members	641,732					641,732
Transfers to						
Bernard Nicholson Prize Fund	(1,059)					(1,059)
Sir Raphael Cilento Oration Fund	(588)					(588)
NSW Administration Course & Education Fund	(1,399)					(1,399)
Western Australian Education Course	(1,506)					(1,506)
Transfers from						
Bernard Nicholson Prize Fund	2,597					2,597
Balance at 30 June 2011	2,539,080	24,887	10,388	24,720	26,611	2,625,686
Profit attributable to members	602,581					602,581
Transfer from (to) Retained Funds						
		(2,859)	416	989	992	(462)
Bernard Nicholson Prize Fund	2,859					2,859
Sir Raphael Cilento Oration Fund	(416)					(416)
NSW Administration Course & Education Fund	(989)					(989)
Western Australian Education Course	(992)					(992)
Balance at 30 June 2012	3,142,123	22,028	10,804	25,709	27,603	3,228,267

The accompanying notes form part of these financial statements.

**THE ROYAL AUSTRALASIAN COLLEGE
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**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from members	2,572,649	(5,236,953)
Conferences, sponsorship & other receipts	8,369,794	410,584
Interest received	389,732	117,817
Payment to suppliers & employees	(9,190,520)	(633,608)
Grant income	-	37,273
Net cash provided by (used in) operating activities	<u>2,141,655</u>	<u>(5,304,887)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from investments	-	(34,371)
Payments for equipment	(24,106)	(13,810)
Payments for investments	(539,684)	-
Payments for gowns	-	(6,400)
Net cash used in investing activities	<u>(563,790)</u>	<u>(54,581)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Fees received in advance	<u>211,441</u>	<u>6,282,271</u>
Net cash provided by financing activities	<u>211,441</u>	<u>6,282,271</u>
Net increase in cash held	1,789,306	922,803
Cash at beginning of financial year	<u>1,559,993</u>	<u>637,190</u>
Cash at end of financial year	<u><u>3,349,299</u></u>	<u><u>1,559,993</u></u>

The accompanying notes form part of these financial statements.

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

1 Statement of Significant Accounting Policies

These financial statements are for The Royal Australasian College of Medical Administrators as an individual entity, incorporated in Australia. The Royal Australasian College of Medical Administrators is a company limited by guarantee.

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Accounting Policies

State/Territory/New Zealand Committees

The operating results of the State/Territory/New Zealand Committees have been incorporated in the financial statements.

Income Tax

The College is exempt from income tax and therefore no income tax expense or liability for income tax is shown in the financial statements.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

Trade and Other Receivables

Trade receivables are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Most sales are made on the basis of normal credit terms and do not bear interest. Where credit is extended beyond normal credit terms and is more than 12 months, receivables are discounted to present value.

At the end of each reporting period, the carrying values of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. A provision for impairment of trade receivables is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Other receivables include loans granted by the company and are discounted to present values using the interest rate inherent in the loan.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the income statement.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the college includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the college and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets is depreciated on a diminishing value basis over the asset's useful life commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	10% to 50%
Buildings	2.5%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the college commits itself to either purchase or sell the asset (ie trade date accounting adopted).

Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expenses to profit or loss immediately.

Fair value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

Impairment

At each reporting date, the college assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

Impairment of Assets

At each reporting date, the college reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the college estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Trade and Other Payables

Trade and other payables represent the liabilities for goods and services received by the college that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of liability.

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

Employee Benefits

Provision is made for the college's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Those cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cashflows.

Provisions

Provisions are recognised when the college has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Special Funds

The income and expenses from the special funds accounts have been included in the statement of financial position to correctly show the total income and expenditure for the year.

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**THE ROYAL AUSTRALASIAN COLLEGE
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A.B.N. 39 004 688 215**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
2 Revenue		
Operating activities		
Dividends received	1,112	1,112
Interest received	389,732	117,817
Membership Fees	553,894	644,998
Candidates Fees	90,660	166,767
Sponsorship, Distributions & Advertising	30,054	36,550
Seminar, Course & Meeting Income	284,666	180,229
Conference Income	64,171	43,024
AMC Levy	50,499	(94)
Workshop Income	135,253	220,622
Project Income	8,339,740	310,034
Grant Income	-	37,273
Sundry Income	2,092	70,358
Total operating revenue	<u>9,941,873</u>	<u>1,828,690</u>
Non-operating activities		
Movement in Net Market Values		
Bernard Nicholson Prize Fund Shares	(2,859)	1,059
Total non-operating revenue	<u>(2,859)</u>	<u>1,059</u>
Total Income	<u>9,939,014</u>	<u>1,829,749</u>
3 Profit		
Expenses		
Depreciation of property, plant and equipment	27,273	23,090
Increase (decrease) in :		
Holiday Pay Provision	15,481	30,819
Long Service Leave Provision	3,302	5,313
Auditor's Remuneration		
Audit of the Accounts	14,800	13,050
Research and policy costs	23,012	-
Significant Revenue and Expenses		
The following significant revenue and expense items are relevant in explaining the financial performance:		
Project Income	8,339,740	-
Project Expenses	<u>(7,581,999)</u>	-
	<u>757,741</u>	-

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012	2011
	\$	\$
4 Cash and Cash Equivalents		
State Committees Bank Accounts	642	814
ANZ V2 Plus AMC Levy Account	23,901	23,089
National Bank Cheque Account	812,266	471,815
National Australia Bank EFT Account	93,269	8,777
National Australia Bank Business Cash Maximiser Account	405,323	630,554
National Australia Bank STP Account	890,223	424,944
National Australia Bank STP 2 Account	1,123,675	-
	<u>3,349,299</u>	<u>1,559,993</u>
Reconciliation of cash		
Cash at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the statement of financial position as follows:		
Cash at bank	905,535	480,592
At call deposits	2,443,122	1,078,587
Cash at bank State Committees	642	814
	-	-
	<u>3,349,299</u>	<u>1,559,993</u>
5 Trade and Other Receivables		
Current		
Withholding Tax Debtors	351	351
Membership Debtors	353,362	375,472
Less: Provision for Doubtful Debts	(45,000)	(45,000)
Other Debtors	4,659	1,380
Other Debtor - Department of Health Australia	5,252,286	6,623,755
	<u>5,565,658</u>	<u>6,955,958</u>

The college does not hold any financial assets whose terms have been renegotiated, but which would otherwise be past due or impaired.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012	2011
	\$	\$
6 Financial Assets		
Current		
Term Deposits	1,574,184	1,021,489
Bernard Nicholson Prize Fund		
Bernard Nicholson Fund Shares	22,027	24,887
Western Australian Education Fund		
WA Education Fund Bank A/c	27,604	25,105
Victoria State Committee Term Deposit	-	15,508
	<u>1,623,815</u>	<u>1,086,989</u>
7 Property, Plant and Equipment		
LAND AND BUILDINGS		
Freehold land Milton Parade, Malvern Victoria		
At Cost	145,000	145,000
	<u>145,000</u>	<u>145,000</u>
Building Milton Parade, Malvern Victoria		
At Cost	620,100	620,100
Less accumulated depreciation	(34,882)	(19,379)
	<u>585,218</u>	<u>600,721</u>
Total Land and Buildings	<u>730,218</u>	<u>745,721</u>
Plant and Equipment:		
At cost	90,753	66,647
Accumulated depreciation	(44,206)	(32,436)
Total Plant and Equipment	<u>46,547</u>	<u>34,211</u>
Total Property, Plant and Equipment	<u>776,765</u>	<u>779,932</u>

Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Freehold Land	Buildings	Plant and Equipment	Gowns at Cost	Total
	\$	\$	\$	\$	\$
Balance at 1 July 2010	145,000	616,224	21,588	-	782,812
Additions	-	-	13,810	6,400	20,210
Depreciation expense	-	(15,503)	(7,588)	-	(23,091)
Balance at 30 June 2011	<u>145,000</u>	<u>600,721</u>	<u>27,810</u>	<u>6,400</u>	<u>779,931</u>
Additions	-	-	24,106	-	24,106
Depreciation expense	-	(15,502)	(11,130)	(640)	(27,272)
Carrying amount at 30 June 2012	<u>145,000</u>	<u>585,219</u>	<u>40,786</u>	<u>5,760</u>	<u>776,765</u>

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012	2011
	\$	\$
8 Trade and Other Payables		
Current		
Creditors & Accruals	440,673	26,819
Other Creditors	19,134	22,136
Amounts Withheld from Wages	16,332	13,916
GST Payable	322,862	636,270
Provision for Annual Leave	73,559	58,078
	872,560	757,219
9 Provisions		
Provision for Long Service Leave	19,969	16,667
Total provisions	19,969	16,667
Analysis of Total Provisions		
Current	19,969	16,667
	19,969	16,667
10 Other Liabilities		
Current		
Unearned Income		
Unearned Subscription Income	769,216	715,311
Unearned Workshop Income	78,192	-
Unearned RHCE Grant Income	72,538	-
Unearned STPI Grant Income	523,923	253,501
Unearned PICS Grant Income	5,750,872	6,014,488
	7,194,741	6,983,300
11 Special Funds		
Bernard Nicholson Prize Fund		
Opening Balance	24,887	26,425
Transfer from (to) Retained Funds	(2,859)	(1,538)
	22,028	24,887
Sir Raphael Cilento Oration Fund		
Opening Balance	10,388	9,800
Transfer from (to) Retained Funds	416	588
	10,804	10,388

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012	2011
	\$	\$
NSW Administration Course & Education Fund		
Opening Balance	24,720	23,321
Transfer from (to) Retained Funds	989	1,399
	<u>25,709</u>	<u>24,720</u>
Western Australian Education Fund		
Opening Balance	26,611	25,105
Transfer from (to) Retained Funds	992	1,506
	<u>27,603</u>	<u>26,611</u>
	<u>86,144</u>	<u>86,606</u>
12 Retained Earnings		
Retained earnings at the beginning of the financial year	2,539,080	1,899,303
Net profit attributable to members of the College	602,581	641,732
Transfer to Special Funds		
Bernard Nicholson Prize Fund	-	(1,059)
Sir Raphael Cilento Oration Fund	(416)	(588)
NSW Administration Course & Education Fund	(989)	(1,399)
Western Australian Education Course	(992)	(1,506)
	<u>(2,397)</u>	<u>(4,552)</u>
Transfer from Special Funds		
Bernard Nicholson Prize Fund	2,859	2,597
Retained earnings at the end of the financial year	<u>3,142,123</u>	<u>2,539,080</u>
13 State Committee Accounts		
The following funds are being held on behalf of the state committees:		
New South Wales	12,263	19,075
Queensland	50,344	68,253
South Australia	6,449	8,064
Victoria	36,966	23,159
Western Australia	1,501	4,719
Northern Territory	1,009	1,009
	<u>108,532</u>	<u>124,279</u>

**THE ROYAL AUSTRALASIAN COLLEGE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

	2012	2011
	\$	\$
14 Related Party Transactions		
Transactions between related parties are on normal commercial terms and conditions. These terms and conditions are no more favourable than those available to other parties unless otherwise stated.		
Transactions with related parties:		
No directors received any remuneration during the year.		
15 Cash Flow Information		
Reconciliation of Cash Flow from Operations with Profit after Income Tax		
Profit after income tax	602,581	641,732
Non-cash flows in profit:		
Depreciation	27,273	23,090
Charges to provisions	18,783	36,131
Investing flows in operating profits	2,859	-
Changes in assets and liabilities		
(Increase) Decrease in current receivables	1,390,301	(6,501,029)
Increase (Decrease) in other creditors	99,858	495,188
	<u>2,141,655</u>	<u>(5,304,888)</u>
16 Financial Risk Management		
The College's financial instruments consists primarily of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills and leases.		
The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements are as follows:		
	2012	2011
	\$	\$
Financial Assets		
Cash at banks	3,349,299	1,536,904
Short term deposits	1,601,787	1,062,102
Investments	22,027	24,887
Loans and receivables	5,565,657	6,955,958
Total Financial Assets	<u>10,538,770</u>	<u>9,579,851</u>
Financial Liabilities		
Trade and other payables	872,560	757,219
Unexpended Grants	7,194,741	6,983,300
Total Financial Liabilities	<u>8,067,301</u>	<u>7,740,519</u>

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

2012	2011
\$	\$

Financial Risk Management Policies

The directors overall risk management strategy seeks to assist the College in meeting its financial targets, whilst minimising potential adverse effects on financial performance.

Risk management policies are approved and reviewed by the directors on a regular basis. These included the credit risk policies and future cash flow requirements.

The College does not have any derivative instruments at 30 June 2012.

17 Company Details

The registered office of the company is:

The Royal Australasian College
of Medical Administrators
10/1 Milton Parade
Malvern Vic 3144

18 Members' Guarantee

The entity is incorporated under the Corporations Act 2001 and is an entity limited by guarantee. If the entity is wound up, the constitution states that each member is required to contribute a maximum of \$20 each towards meeting any outstandings and obligations of the entity.

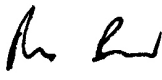
**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
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DIRECTORS' DECLARATION

The directors of the College declare that:

1. The financial statements and notes, as set out on pages 1 to 20, are in accordance with the Corporations Act 2001:
 - (a) comply with Australian Accounting Standards and the Corporations Regulations 2001; and
 - (b) give a true and fair view of the financial position as at 30 June 2012 and of the performance for the year ended on that date of the college; and
2. In the directors' opinion there are reasonable grounds to believe that the college will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the board of directors.

Director: 
Dr R Boyd

Director: 
Dr D Kasap

Dated this 3rd day of August 2012

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

Report on the Financial Report

We have audited the accompanying financial statements of The Royal Australasian College of Medical Administrators which comprises the Statement of Financial Position as at 30 June 2012, and the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the directors' declaration.

Councillors' Responsibility for the Financial Report

The directors of the College are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial statements that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, provided to the directors of The Royal Australasian College of Medical Administrators would be in the same terms if provided to the directors as at the date of this auditors' report.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

Auditors' Opinion

In our opinion:

the financial statements present fairly, in all materials respects, the financial position of The Royal Australasian College of Medical Administrators as of 30 June 2012 and its financial performance and cash flows for the year then ended in accordance with the Corporations Act 2001 and the Australian Accounting Standards (including Australian Accounting Interpretations).

Name of Firm:


MORTON WATSON & YOUNG
Chartered Accountants

Name of Partner:



GRAEME A. HALLAM, F.C.A.

Address:

51 Robinson Street, Dandenong Vic 3175

Dated this

8th

day of

August 2012

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
INCOME		
Membership Fees	553,894	644,998
Candidates Fees	90,660	166,767
Sponsorship, Distributions & Advertising	30,054	36,550
Seminar, Course & Meeting Income	284,666	180,229
Conference Income	64,171	43,024
AMC Levy	50,499	(94)
Workshop Income	135,253	220,622
	<u>1,209,197</u>	<u>1,292,096</u>
OTHER INCOME		
Dividends Received	1,112	1,112
Interest Received	389,732	117,817
Movement in Net Market Values		
Bernard Nicholson Prize Fund Shares	(2,859)	1,059
Grant Income	-	37,273
Sundry Income	2,092	70,358
Project Income	8,339,740	310,034
Project Expenses	(7,581,999)	-
	<u>1,147,818</u>	<u>537,653</u>
	<u>2,357,015</u>	<u>1,829,749</u>
EXPENSES		
Accountancy Fees	46,257	31,665
Accreditation Costs	35,050	-
Advertising	3,109	12,103
Auditor's Remuneration		
Audit of the Accounts	14,800	13,050
Bank Charges	10,660	1,836
Body Corporate Fees	5,467	10,935
Cleaning	2,321	2,164
Computer Expenses	16,479	15,009
Conference Expenses	50,622	9,437
Contractors	113,433	49,628
Council Expenses	3,407	2,571
Depreciation	27,273	23,090
DOHA Training Posts	-	87,500
Electricity & Gas	6,347	6,255
Education & Workshop Expenses	56,307	46,004
Employees' Amenities	1,896	1,031
Examination Expenses	46,110	23,398
External Committees	2,740	-
Freight & Cartage	-	682
General Expenses	2,194	2,227

The accompanying notes form part of these financial statements.

**THE ROYAL AUSTRALASIAN COLLEGE
OF MEDICAL ADMINISTRATORS
A.B.N. 39 004 688 215**

**PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 JUNE 2012**

	2012 \$	2011 \$
Holiday Pay Provision	15,481	30,819
Honoraria	7,560	14,540
Insurance	20,777	1,559
Legal Costs	48,806	12,226
Long Service Leave Provision	3,302	5,313
Meeting Expenses	39,820	20,248
Merchant Fees	-	8,195
Photocopier Expenses	3,786	2,733
Postage	6,392	6,668
Printing & Stationery	13,812	20,329
Rates & Land Tax	2,152	2,089
Repairs & Maintenance	956	1,250
Research & Policy	23,012	-
Secretarial Expenses	6	-
Subscriptions	13,904	5,816
Superannuation Contributions	74,720	42,892
Telephone	42,346	18,628
Trophies, Medals & Prizes	418	4,224
Travelling Expenses	81,459	125,395
Wages & Salaries	876,843	487,726
WorkCover	4,877	1,932
Workshop Expenses	29,533	36,850
	<u>1,754,434</u>	<u>1,188,017</u>
PROFIT (LOSS) BEFORE INCOME TAX	<u>602,581</u>	<u>641,732</u>